NHS
CSU Collaborative
Partnership of Commissioning Support Units

Declaring indicators within a service

09 February 2026

Version 0.1 Draft

Purpose

- The purpose of this document is to outline the changes in CQRS for services which includes indicators that are;

  Subject to Declaration and

  Not Subject to Declaration

- This functionality will be applied to the Network Contract DES Service.

- The topics covered are as follows:
  - The definition of **Subject to Declaration** and **Not Subject to Declaration** indicators and high-level process
  - Viewing indicators in CQRS
  - Changes to the declaration process
  - Different statuses shown
  - Changes to the approval process
  - Declaration Report
  - List of Network Contract DES 25/26 indicators/ declaration status

Definitions

Definitions explained

‘Subject to Declaration’ Indicators:

Indicators that are Subject to Declaration **require a member of a PCN to verify that all data submitted against these indicators are correct.** Once all data has been submitted for these indicators, an achievement will be available to declare. The declaration of the achievement will follow the normal declaration process.

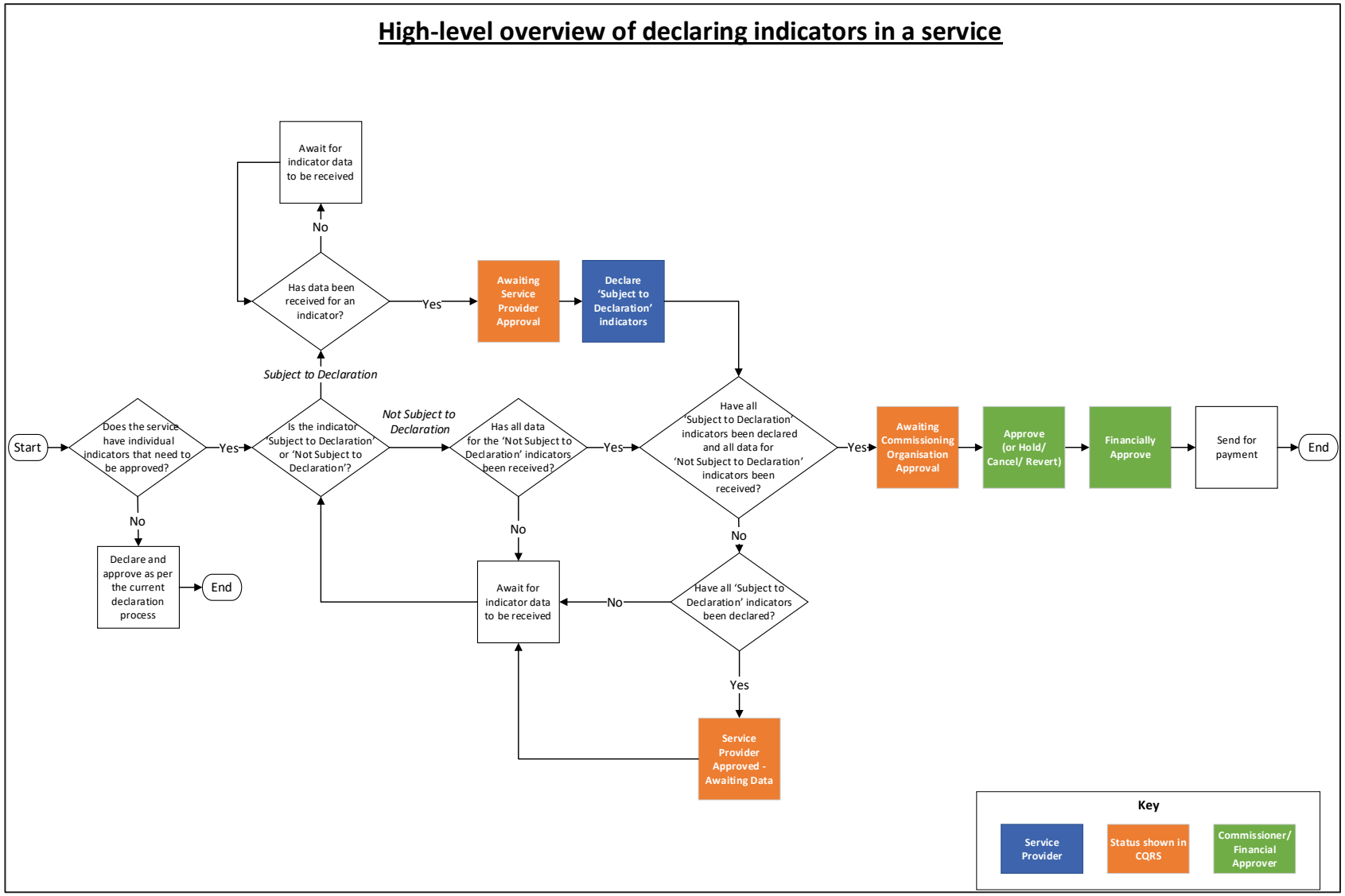
‘Not Subject to Declaration’ Indicators:

Indicators that are Not Subject to Declaration are not required to be declared by a member of a PCN when the indicators are being reviewed.

Once the achievement is declared against the **Subject to Declaration** indicators and all data has been received against the **Not Subject to Declaration** indicators, the achievement will be updated. The total payment value amount will then be automatically sent for approval by the commissioner.

NB Depending on the order that the data is received, users may see both ‘*Subject to Declaration’ and* ‘*Not Subject to Declaration’* indicators in the payment declaration.

High Level Overview-Indicator Declaration Process



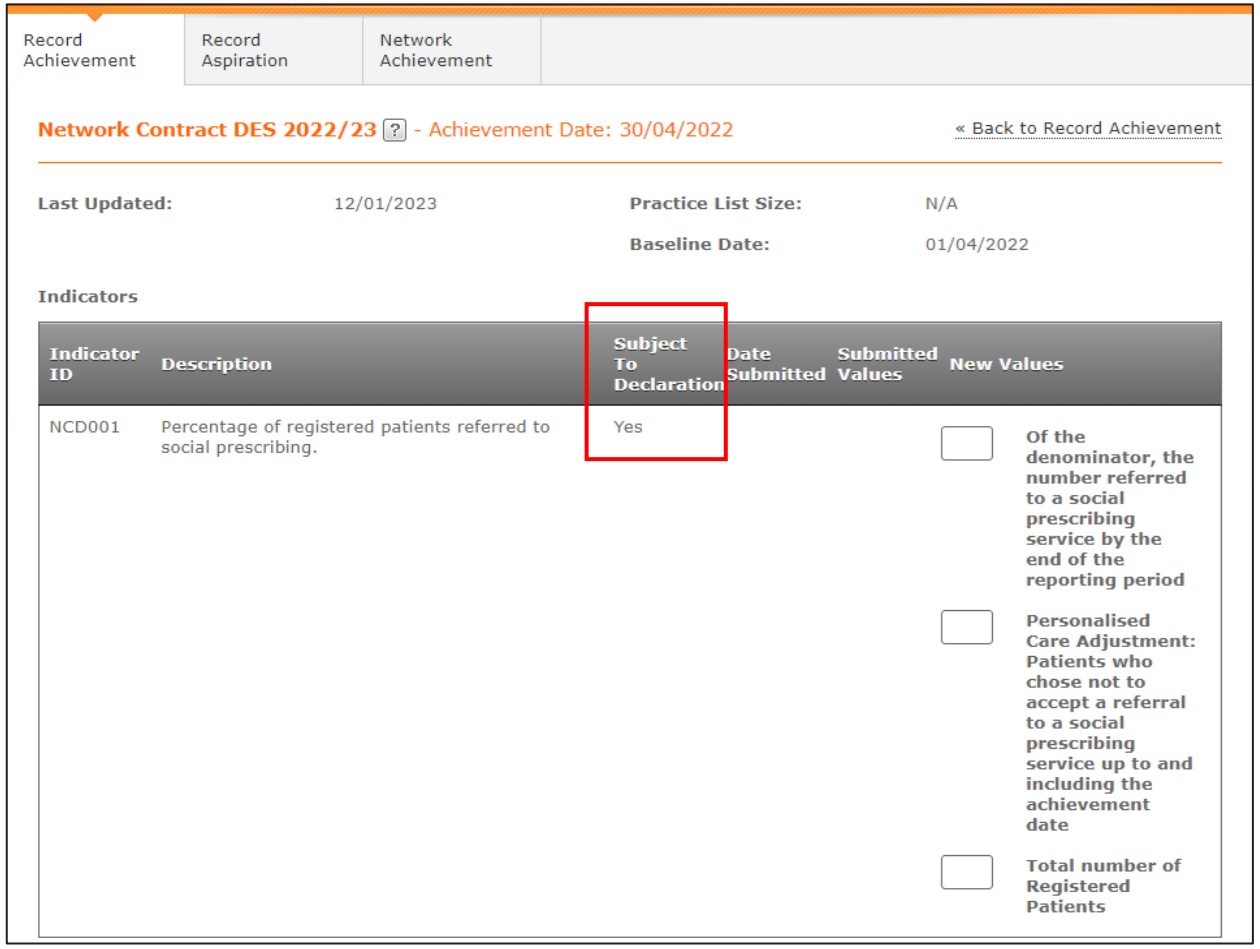
Viewing Indicators in CQRS

Where can the indicators be viewed in CQRS?

Subject to Declaration Indicators

This currently will only be shown for the NCD service.

Any service which includes indicators that are **Subject to Declaration** will have a new column that specifies if the indicator is subject to declaration or not. This can be found by clicking the **Data Submission** tab, navigating to the **Record Achievement** tab and drilling down through the indicator group to view information on the indicators.

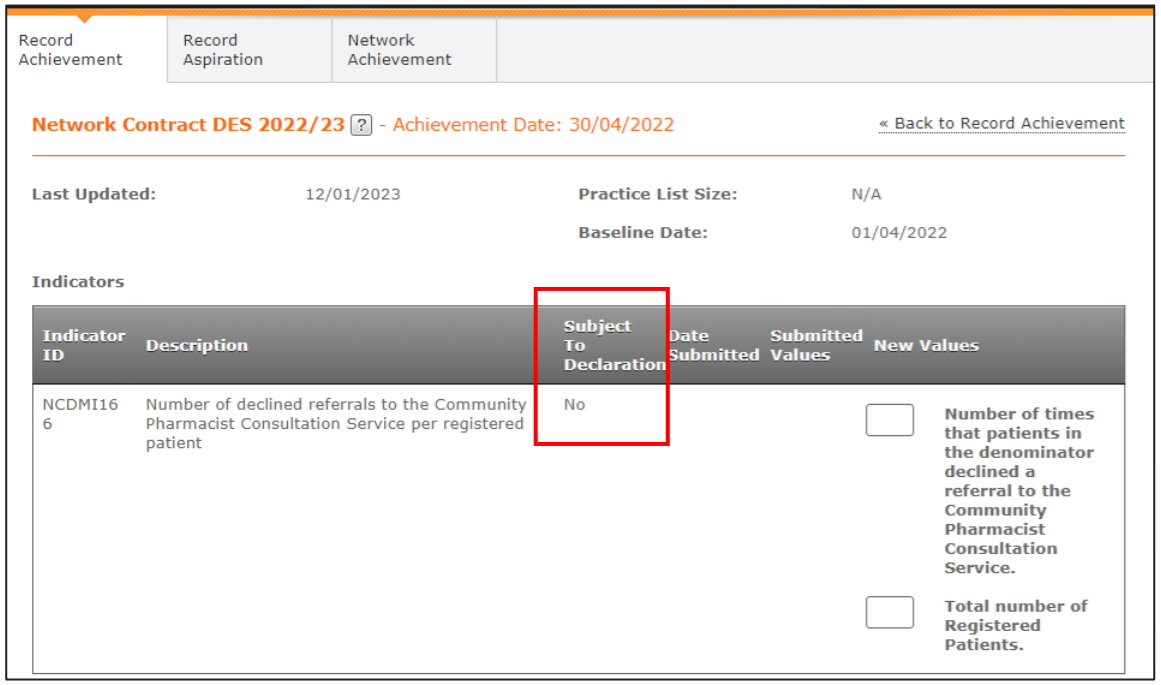


Where can the indicators be viewed in CQRS?

Not Subject to Declaration Indicators

This currently will only be shown for the NCD service.

This is an example of a **Not Subject to Declaration** indicator which can be found in the same column by clicking the **Data Submission** tab and then navigating to the **Record Achievement** tab and drilling down through the indicator group to view information on the indicators.



Changes to the Declaration Process (Service Providers)

Changes to the Declaration Process

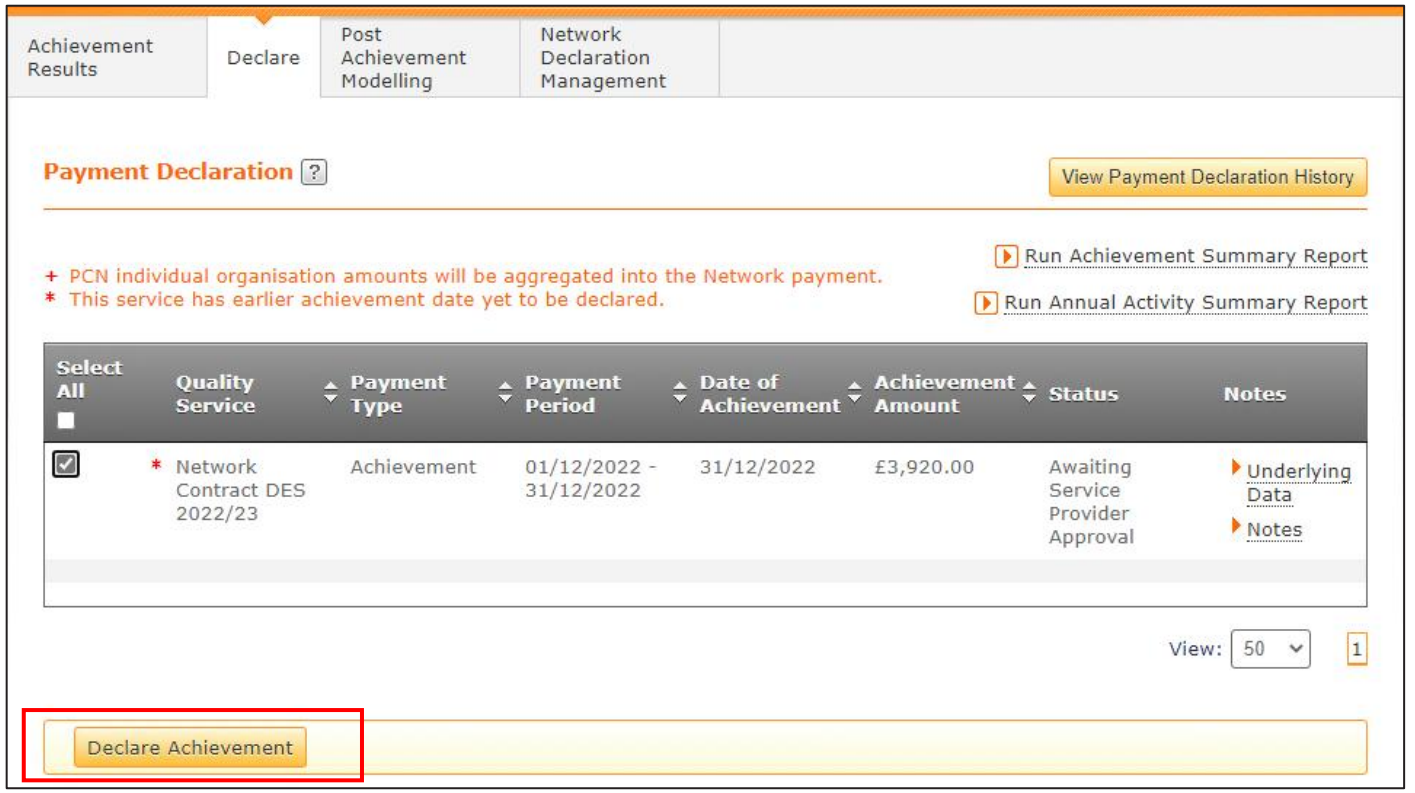
Under the previous payment declaration process, the achievement payment was created by the submission of all indicators within the service. Once all data was submitted and aggregated, then a payment was created for a PCN to be declared.

This process has been changed so that once all ‘Subject to Declaration’ indicator data has been submitted and aggregated, a payment will be created to be declared by the PCN.

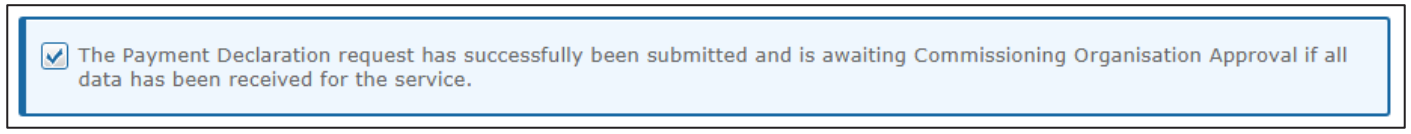
When the payment has been declared under the new process it will be held in the **Service Provider Approved – Awaiting Data** status until all **Not Subject to Declaration** data is received. Once all indicator data within the service has been received the payment will then be automatically updated to the **Awaiting Commissioning Organisation Approval** status.

Service Provider Recording Declaration

1. Once all **Subject to Declaration** indicators have been submitted, a member of the PCN can declare the achievement by navigating to the **Declare** tab, selecting the Quality service, and lastly, clicking the **Declare Achievement** button.



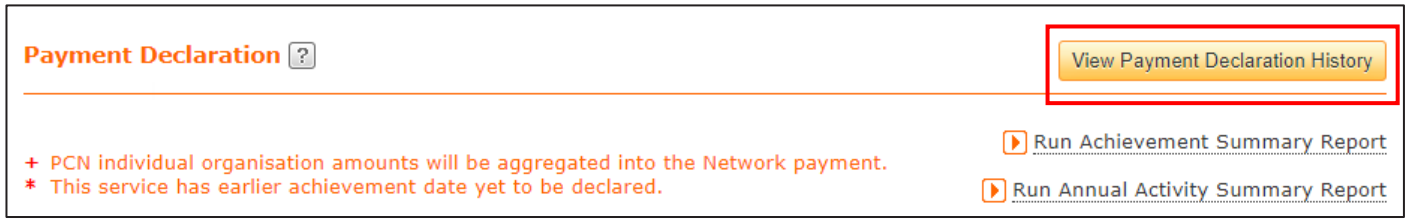
2. The following confirmation message will appear when declared:



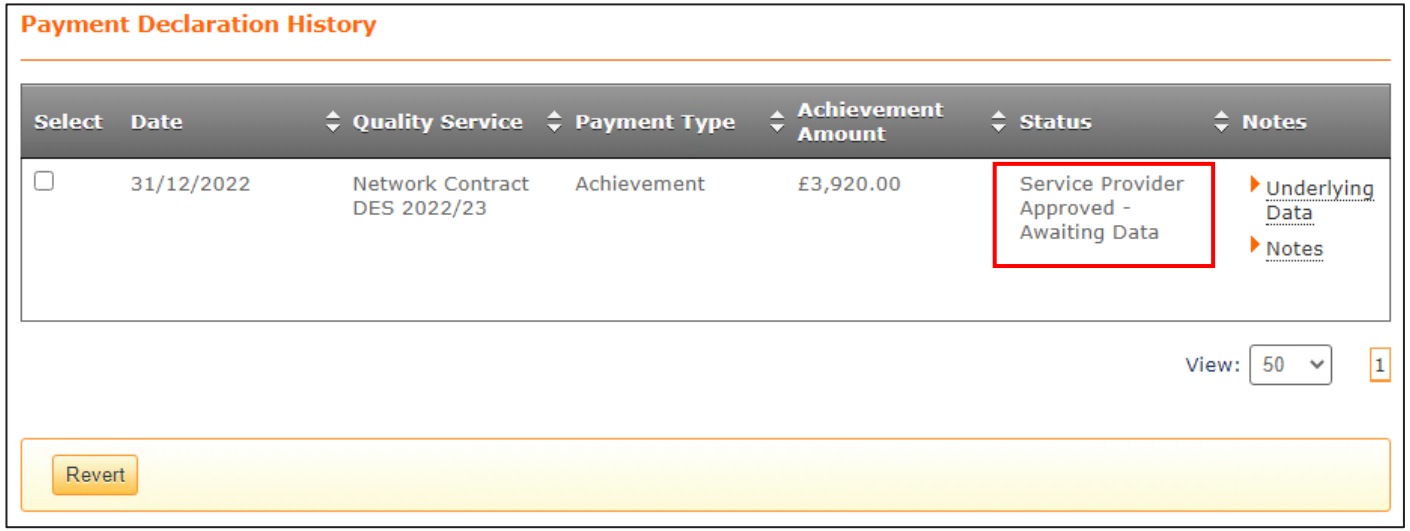
Service Provider

Missing data for indicators ‘Not Subject to Declaration’

1. When the declaration has been made, a member of the PCN can view their declaration payment history by clicking the **View Payment Declaration History** button:



2. In the **Payment Declaration History** table, there will be a new status shown as;
Service Provider Approved – Awaiting Data

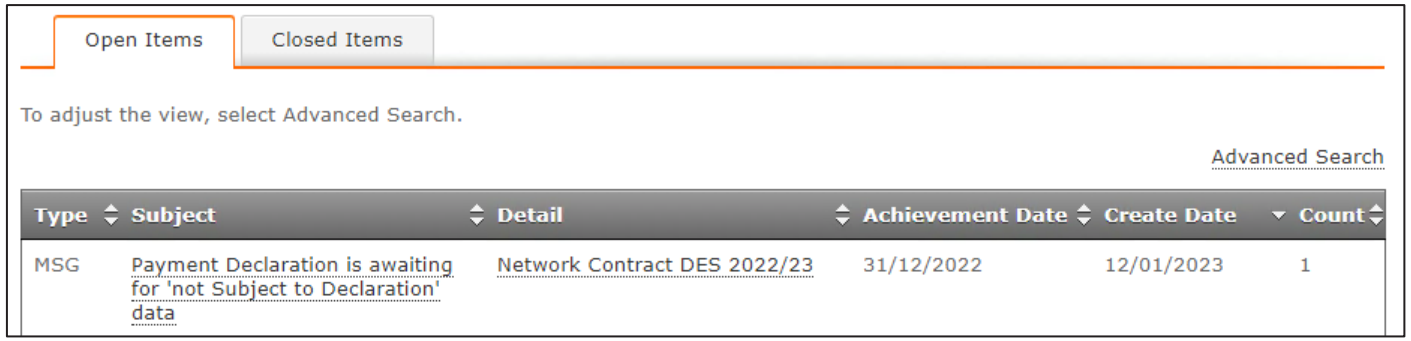


The payment will remain in this status until all **Not Subject to Declaration** data is received. When all data is received the achievement payment will move to Commissioning Approval.

Service Provider

Missing data for indicators ‘Not Subject to Declaration’

1. If after the achievement has been declared against the **Subject to Declaration** indicators, there is missing data for some of the **Not Subject to Declaration** indicators, a new message will appear for the PCN on the **CQRS Home Screen** and will be displayed as below:

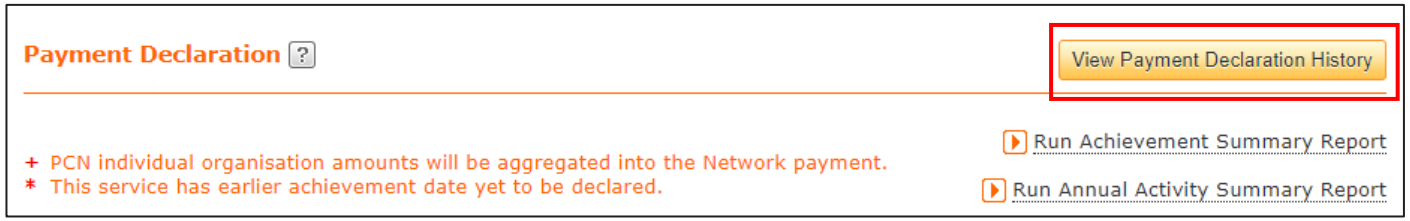


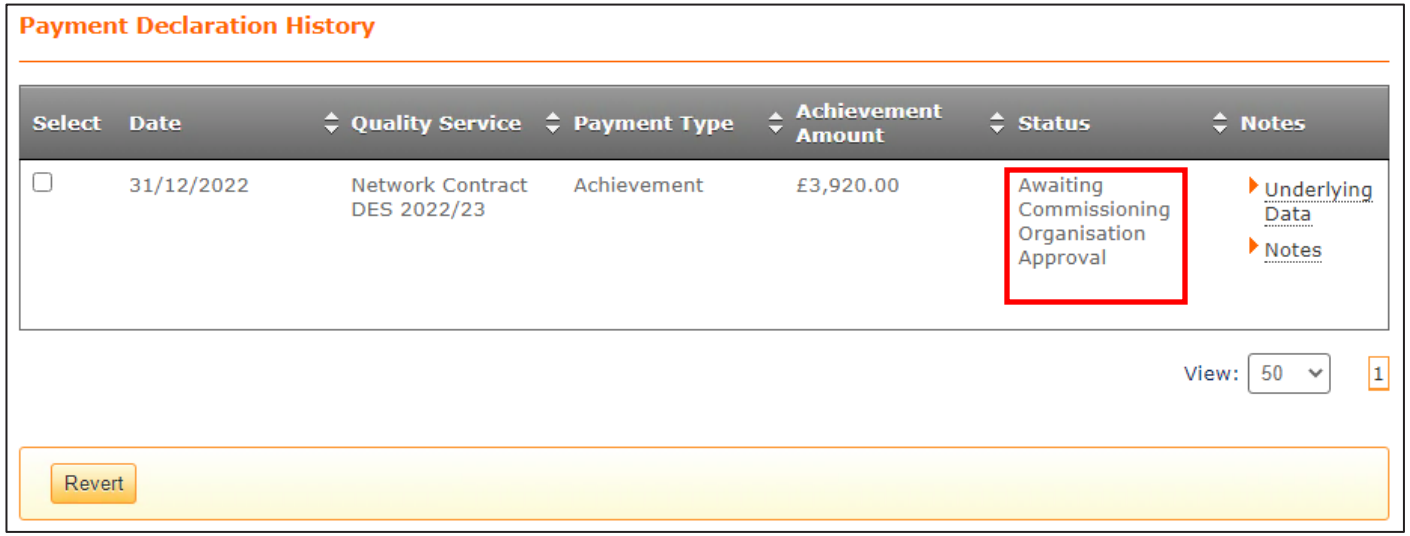
2. Within the contents of the message it will describe that the declaration has been made and that the achievement is still awaiting **Not Subject to Declaration** data.

Service Provider

Data received for indicators ‘Not Subject to Declaration’s

1. After all the data has been received, a member of the PCN can view their declaration payment history by clicking the **View Payment Declaration History** button:



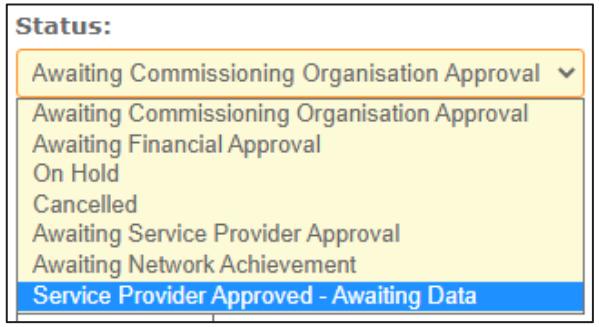


2. When all the **Not Subject to Declaration** data has been received the status will be updated to; **Awaiting Commissioning Organisation Approval**

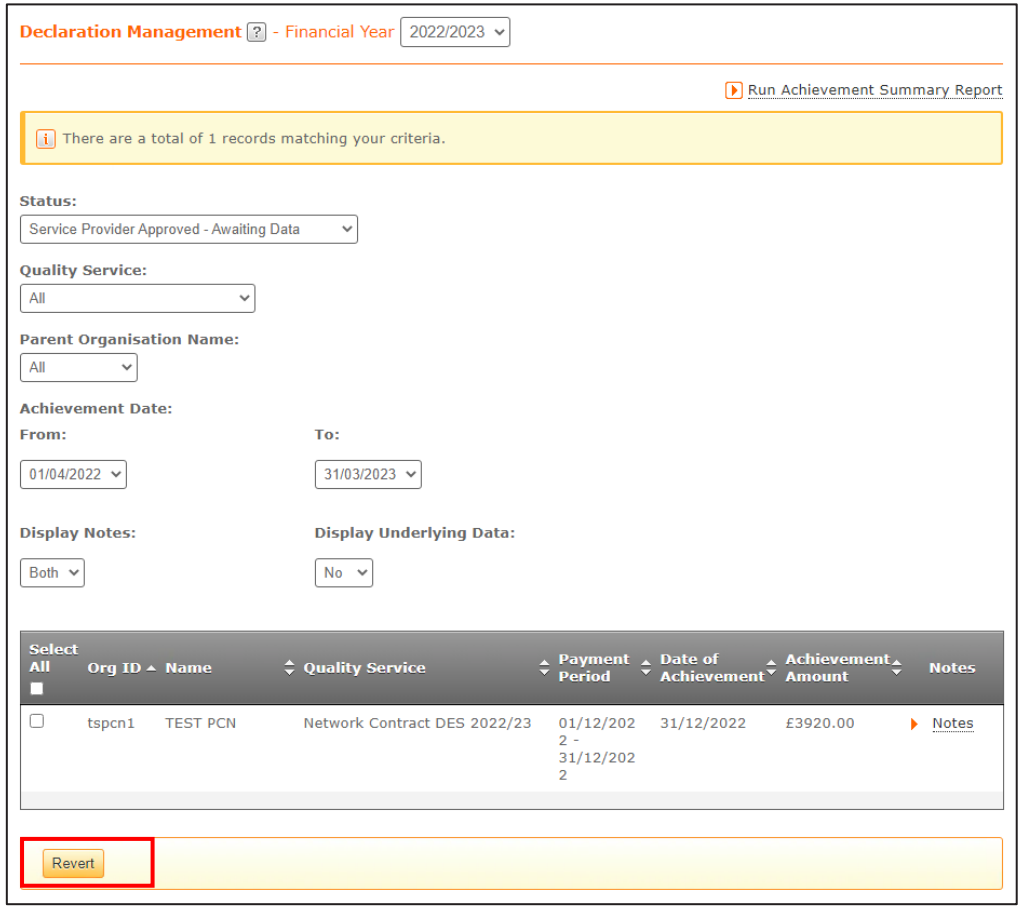
Changes to the Approval Process

Commissioner Approval

Missing data for indicators ‘Not Subject to Declaration’



If a payment has been declared but data has not been received for indicators that are **Not Subject to Declaration**, within the **Status** drop-down, the **Service Provider Approved – Awaiting Data** status can be selected.



There will only be one user action available in this status which is the **Revert** button. This can be clicked if the payment declared is believed to be incorrect.

Commissioner Approval

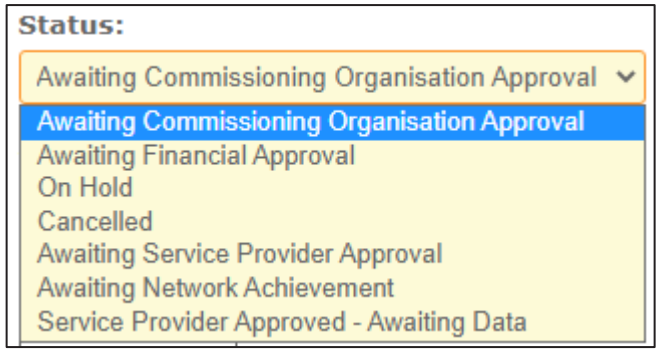
Data received for indicators ‘Not Subject to Declaration’

1. In the **CQRS Message Centre**, when all the data has been received for the service, a task will appear for the Commissioner to approve the service:

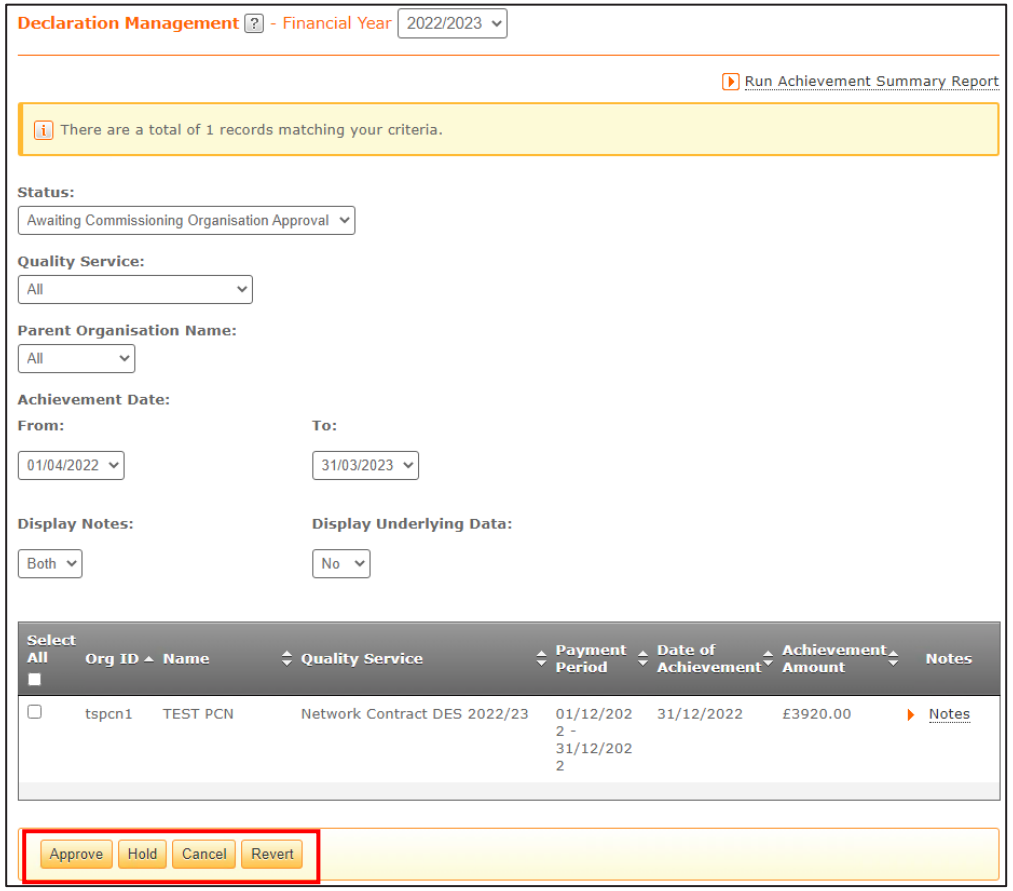
2. Within the contents of the message it will specify that the declaration has been made and that the achievement is still awaiting **Not Subject to Declaration** data.

Commissioner Approval- Indicators not Subject to Declaration

1. When all data has been received for the service, the **Awaiting Commissioning Organisation Approval** status can be selected from the **Status** drop-down.



When updated to this status all user action options will be available to select and click. The Commissioner is able to click on any of the: **Approve**, **Hold**, **Cancel** or **Revert** buttons.



Declaration Report

Declaration Report

The declaration reports have also been updated with the **Service Provider Approved Awaiting Data** Status. For example, as shown below:

Quality Service Name	Commissioning Organisation	Amount	Achievement date	Status	Payment/ Report	Financial Approval Date	Last Updated Date
Seasonal Flu Service ATC	AutoCCg1	£147.00	31/03/2017	Sent to SSD (Final State)	p	02/11/2021	02/11/2021
Seasonal Flu Service ATC	AutoCCg1	£147.00	28/02/2017	Awaiting Service Provider Approval	p		10/10/2022
Seasonal Flu Service ATC	AutoCCg1	£147.00	31/01/2017	Awaiting Network Achievement	p		22/03/2022
Seasonal Flu Service ATC	AutoCCg1		31/12/2016	Awaiting Data	p		
Seasonal Flu Service ATC	AutoCCg1	£147.00	30/11/2016	Service Provider Approved Awaiting Data	p		30/03/2022
Seasonal Flu Service ATC	AutoCCg1	£49.00	31/10/2016	Service Provider Approved Awaiting Data	p		23/02/2022
Seasonal Flu Service ATC	AutoCCg1	£20,139.00	30/09/2016	Service Provider Approved Awaiting Data	p		02/02/2022
Total		£20,776.00					
Total Payment Approved		£147.00					

List of Network Contract DES 25/26 indicators/ declaration status

Indicator Declaration Status

Name	Description	Subject to Declaration
CAN04	The proportion of patients who have had a lower gastrointestinal urgent suspected cancer referral in the reporting year where at least one urgent suspected cancer referral was accompanied by a faecal immunochemical test result, with the result recorded in the 21 days leading up to the referral.	Yes
HI03	Percentage of patients on the QOF Learning Disability register aged 14 or over, who received an annual Learning Disability Health Check and have a completed Health Action Plan in addition to a recording of ethnicity.	Yes
SMR01A	Percentage of patients at risk of harm due to medication errors who received a Structured Medication Review.	No
SMR01B	Percentage of patients living with severe frailty who received a Structured Medication Review.	No
SMR01C	Percentage of Patients using potentially addictive medicines who received a Structured Medication Review.	No
SMR01D	Percentage of permanent care home residents aged 18 years or over who received a Structured Medication Review.	No
SMR03	Percentage of patients prescribed a direct-acting oral anticoagulant, who received a renal function test and a recording of their weight and Creatinine Clearance Rate, along with a change or confirmation of their medication dose.	No
HI21	Number of patients recorded as having a diagnosis of autism	No